

# Documentary Evidence Confirmation Form

This form is required for all introductions to Preferred Mortgages. A form must be completed for each applicant by the introducing intermediary and submitted with the mortgage application form.

**NAME OF CLIENT (IN FULL)** \_\_\_\_\_

**DATE OF BIRTH** \_\_\_\_\_

**METHOD OF IDENTIFICATION**

Please detail the two methods of identification as listed below, one from Section A and one from Section B. Remember that you cannot use the same item in both sections.

**Where applicable you must enclose certified copies of the documentary evidence obtained with this form.**

**SECTION A: PERSONAL IDENTITY**

**SECTION B: EVIDENCE OF ADDRESS**

<b>DOCUMENT:</b>	<input checked="" type="checkbox"/>	<b>DOCUMENT:</b>	<input checked="" type="checkbox"/>
Current Signed Passport *	<input type="checkbox"/>	On Voters Roll (please conduct search)	<input type="checkbox"/>
Current Signed UK Photo-Card Driving Licence including paper counterpart	<input type="checkbox"/>	Latest Utility Bill **	<input type="checkbox"/>
Current Signed FULL UK Driving Licence	<input type="checkbox"/>	Local Authority Council Tax Bill	<input type="checkbox"/>
Benefit Book or original letter from Benefits Agency	<input type="checkbox"/>	Bank/Building Society Statement ** or Passbook	<input type="checkbox"/>
Sub Contractors Certificate issued by Inland Revenue	<input type="checkbox"/>	Most recent mortgage statement	<input type="checkbox"/>
Current Employers Signed Photo Identity Card from a nationally recognised employer	<input type="checkbox"/>	Local Council Rent Card or Tenancy Agreement	<input type="checkbox"/>
	<input type="checkbox"/>	Current Signed UK Photo-Card Driving Licence including paper counterpart	<input type="checkbox"/>
	<input type="checkbox"/>	Benefit Book or original letter from Benefits Agency	<input type="checkbox"/>
*plus residency permit if applicable		**less than 3 months old	

**DECLARATION: (Please tick as applicable)**

**I/We certify that** the applicant's identity has been verified as detailed above and certified copies of the underlying documentary evidence (where applicable) are attached and that we have sighted the original document of the certified copy and that any requiring a signature were pre-signed.

**Alternatively,** the applicant's identity has not been verified as he/she is an existing customer of Preferred Mortgages Limited and identification has been obtained and previously submitted.

The account number where this can be evidenced is \_\_\_\_\_

I/We further confirm that the applicant is applying on his/her own behalf and not as nominee, trustee or in a fiduciary capacity for any other person.

Name of Intermediary firm: \_\_\_\_\_

If advice given prior to Mday please provide details of MCCB No: \_\_\_\_\_

FSA Regulated: Y  N  FSA No: \_\_\_\_\_

Broker Name: \_\_\_\_\_ Signed: \_\_\_\_\_ Date: \_\_\_\_\_